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## New and Innovative Courses for Precision Agriculture (NICOPA)

Erasmus+ 597985-EPP-1-2018-1-KZ-EPPKA2-CBHE-JP

### Minutes of the online Zoom Coordination Meeting

Date: December 23, 2020

Participants: Representatives of the project working groups from the S.Seifullin Kazakh Agro Technical University (P1); Technische Universität Berlin (P2); EXOLAUNCH GmbH (P5); Shokan Ualikhanov Kokshetau State University (P6); North Kazakhstan State University Named After Manash Kozybayev (P7); Turkmen Agricultural University Named after S.A. Niyazov (P8); The Turkmen State Architecture and Construction Institute (P9); Turkmen Agricultural Institute (P10); National University of Uzbekistan (P11); Tashkent University of Information Technologies (P12); Tashkent Institute of Irrigation and Agricultural Mechanization Engineers (P13).

The list of participants is attached.

*During the meeting, the following issues on the project implementation were discussed:*

- 24M QA Report: main tasks;
- Online Master Classes in January 2021;
- Other questions regarding the project implementation, exchange of ideas.

The external expert Andrey Girenko gave recommendations to the partners regarding the project implementation, for instance, regarding the project activities in the context of the transition to the online mode.

*Decisions:*

The following decisions were agreed through discussion:

1. All partners were asked to reread and refresh their memories on the detailed project description and task deadlines, as well as to pay attention to the progress indicators.
2. All partners should provide missing/absent documentation by January 1.

3. Each partner university should provide the information regarding the QA 24M Report and upload the presentation by January 15, 2021.
4. Each partner university should provide for the peer review 3 full descriptions of the updated/new courses in ENGLISH by January 15, 2021.
5. Each partner university should provide at least 5 NICOPA+ Agreements (scans of agreements signed between university and industrial partners and non-academic organizations of your country). The template is available on the project webpage.
6. Each partner university should select 8-10 teachers and PhD students involved in the project by January 7, 2021 for the upcoming online Master Classes. At the end of the training (in case of attendance) each participant will receive a certificate with ECTS. The ECTS amount will be calculated at the end of the online training (based on the completed hours). Each partner university need to select participants based on certain criteria (it is very important to take into consideration the gender balance) and provide later the report on the selection process.
7. Each partner university should make a presentation with all dissemination events/activities (event/activity title, description, date, photos), that were conducted within the 1 and 2 project year. All presentations will be uploaded to the project website.
8. Each partner university should conduct a local conference by the end of January 2021 and provide later a topic, agenda, minutes, photos, and a list of participants. For example, to hold a collaborative conference between the project partners in order to share experiences.
9. The next meeting of the blogger with the dissemination team of each partner university and PMB was announced: January 14
10. The question of the project prolongation will be discussed during the next Coordination Meeting of the project consortium with Coordinator P1.

### List of participants

No	Organisation	Acronym	Name, Surname, Position, Email of Authorized Representatives
P1	S.Seifullin Kazakh Agro Technical University	KATU (Coordinator)	Sara Kitaibekova, Contact person/Coordinator <a href="mailto:saraorazbek@mail.ru">saraorazbek@mail.ru</a> Ismail Tokbergenov, Local coordinator <a href="mailto:titssp@mail.ru">titssp@mail.ru</a> Sayakhat Nukeshev, Project member <a href="mailto:snukeshev@mail.ru">snukeshev@mail.ru</a> Saltanat Amantay, Project member <a href="mailto:saltu_zhan@mail.ru">saltu_zhan@mail.ru</a> Gulmira Satybaldiyeva, Acadmic manager <a href="mailto:gkalmashevna@mail.ru">gkalmashevna@mail.ru</a> Mazhrenova Sholpan, Project member <a href="mailto:sholpanvaliyeva@gmail.com">sholpanvaliyeva@gmail.com</a> Sulushash Khamzina, Manager for financial affairs <a href="mailto:sulu60@mail.ru">sulu60@mail.ru</a> Onggarbek Alipbeki, Co-coordinator, Project member <a href="mailto:oalipbeki@mail.ru">oalipbeki@mail.ru</a> Aigul Bekbayeva, Project member <a href="mailto:bekbaevaigul@gmail.com">bekbaevaigul@gmail.com</a>

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